

## Judge Responsibilities

- ☐ Inform the TO that you are seriously considering a disqualification
- ☐ Once you've made a decision, inform the player that they are disqualified from the event
  - ☐ If you need to leave the presence of a player during this process, have another judge or staff member stay with them
- ☐ Inform the TO that the player has been disqualified
  - ☐ Have the disqualification penalty entered through the scorekeeping software
  - ☐ Have a Player Disqualification FAQ printed out
  - ☐ Get paper and pens for player statements
  - ☐ If required, advise the TO on whether or not the player should be removed from the venue. The final decision is made by the event organizer.
- ☐ Give the player the FAQ
- ☐ Give the player a sheet of paper for a statement
  - ☐ Inform the player of the purpose of the statement
  - ☐ Inform the player of the key pieces of information needed on the statement
    - ☐ Name, email, SWU ID
  - ☐ Inform the player to give their statement to the TO when they've completed it
  - ☐ Give the player the TO's email address in case they choose not to write their statement on site
  - ☐ A player can decline to submit a statement
  - ☐ Ensure that the player collects their belongings
- ☐ Ensure that the opponent (if there is one) is aware that their match has ended.
  - ☐ Have the opponent fill out a statement if necessary
- ☐ Ensure that other necessary statements are filled out, or that the individuals know the process to submit a statement
  - ☐ Spectators involved in the call or investigation
  - ☐ Judges involved in the call or investigation
  - ☐ Your own statement
- ☐ Ensure that all statements have been passed along to the tournament organizer

## Organizer Responsibilities

- ☐ Determine if the disqualified player will be allowed to play in further tournaments at this event
- ☐ Determine if the disqualified player needs to be removed from the venue
- ☐ Ensure that these are communicated to the disqualified player if necessary
- ☐ Send the statements from players and judges and submit them to [Unlimited@FantasyFlightGames.com](mailto:Unlimited@FantasyFlightGames.com) within one week of the event at the latest.